

NUECES COUNTY JUNIOR LIVESTOCK SHOW GENERAL RULES

GENERAL RULES AND REGULATIONS TO BE FOLLOWED BY
ALL EXHIBITORS

1. GENERAL CONDUCT: Each exhibitor, parent, vocational instructor, Extension agent, and adult leader is on his honor to abide by the rules and report any violations to the NCJLS Board of Directors. Upon entry each individual agrees to read and comply with all the rules of the show as provided herein. Any individual not abiding by these rules will be subject to penalties including a minimum penalty of loss of the resale value of the animal withheld from their sale proceeds, forfeiture of any premium money, or a maximum penalty of permanent disbarment from participation in future shows. Penalties will be prescribed by the Nueces County Junior Livestock Show Board of Directors or it's duly appointed representatives.

2. Official Protests: Protests must be submitted in writing to the NCJLS Office within one hour of show/offense being protested along with a \$200 U. S. Currency fee for each protest being submitted. Each written protest will be reviewed with final determination being made by the Executive Committee. The fee will be refunded if the protest is deemed valid by the Executive Committee.

ELIGIBILITY.....

3. AGE REQUIREMENTS: Boys and girls to be eligible to participate in the Nueces County Junior Livestock Show must reside in Nueces County or be enrolled in an elementary, middle, or high school in Nueces County, or if home schooled, live in Nueces County and they must be a 4-H, FFA, junior FFA or FCCLA member. Exhibitors must be 9 years old on August 31st or 8 years old and in the 3rd grade on August 31st. Refer to division rules for clarification of eligibility.

a. No exhibitor may participate in any division(s) of any other County Livestock Show/Fair and Premium Auction and/or Silent Auction within the same school year (September 1 - August 31.) If an exhibitor is found to have participated in any divisions of any other county Livestock Show/Fair and/or Premium Auction and/or Silent Auction within the same school year, all proceeds received from the Nueces County Junior Livestock Show and Sale in all divisions will be forfeited.

4. Project Supervision: Each County Agent, Club Manager, or Vocational Teacher should read and be totally familiar with all rules referred to herein. The County Agent, Club Manager, or Vocational Teacher under whose supervision the projects are completed shall certify to the compliance with the above requirements and that the boy or girl is eligible under the rules of this show. Agents and instructors are responsible for notifying exhibitors of all rule changes prior to entry.

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5. **Animal Residency:** Any exceptional circumstances of an animal not being fed in Nueces County or being fed outside a school district in which they live will be presented to the Board of Directors explaining the reasons for such conditions existing (to include the distance from residence to facilities where animal is being fed) and the Board shall rule on the eligibility on a case by case basis.
- a. Physical address of animal residency must be provided in writing at validation. Refer to General Rule #7.
 - b. In the event the State and Federal animal health authorities mandate requirements for livestock show exhibitors to have a premise ID number for the site where the animal is raised, that information will be required by the NCJLS.
 - c. All exhibitors must sign and comply with the rules set forth in the Texas 4-H and FFA Livestock ethics form at the time of validation.
6. **Showing, Selling, School Eligibility Vouchers: EACH EXHIBITOR CAN ONLY SELL ONE PROJECT IN THE 2012 NUECES COUNTY JUNIOR LIVESTOCK SHOW AUCTION.** The exhibitor must show and sell his or her project. If the exhibitor is not present and involved at the showing, sifting, grading, and judging, or at the sale when his or her number comes up, he or she will be disqualified from selling at the auction.
- a. All students participating in the NCJLS must comply with the State of Texas UIL rules and regulations and all of the policies of their particular school district at the time of the NCJLS event in which they are entered and wish to participate.
 - b. All exhibitors participating in the Nueces County Junior Livestock show will be issued an eligibility voucher, to be completed and signed by the appropriate school official and must be presented to the designated Division Superintendent by the entrant at the time of the project check-in. **Failure to present a properly completed signed voucher will result in disqualification.**
 - c. Exhibitor substitutions may be allowed under the following conditions. In all cases, the Division Superintendent must approve the exhibitor substitution and will do so ONLY if all conditions are met. Substitute exhibitors must be an eligible exhibitor and may show only one market animal, in addition to their own project.

Substitution A - Other School Activity: This substitution request must be made in writing by the FFA/FCCLA Teachers, 4-H Club Manager, or parent. This request must be made on the Official Nueces County Junior Livestock Show Exhibitor Substitution Form provided by the Division Superintendent. This request must be accompanied by a notarized statement, signed by a School Administrator, on school letterhead stating the specific reason a substitute is requested. The completed Official Nueces County Junior Livestock Show Exhibitor Substitution Form and the notarized statement must be returned to the Division Superintendent no later than one hour prior to the first class being shown or one hour prior to the beginning of the auction.

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Substitution B - Illness: This substitution request must be in writing by the FFA/FCCLA Teachers, 4-H Club Manger, or parent. This request must be made on the Official Nueces County Junior Livestock Show Exhibitor Substitution Form provided by the Division Superintendent. This request must be accompanied by a statement, signed by a Physician, on his/her letterhead. The completed Official Nueces County Junior Livestock Show Substitution Form and the Physicians statement must be returned to the Division Superintendent no later than one hour prior to the first class being shown or one hour prior to the beginning of the auction.

Substitution C - Emergency: This substitution request must be made in writing by the FFA/FCCLA Teacher, 4H Club Manager, or parent. This request must be made on the Official Nueces County Junior Livestock Show Exhibitor Substitution Form provided by the Division Superintendent. This request must be accompanied by a statement explaining the nature of the emergency. The completed Official Nueces County Junior Livestock Show Exhibitor Substitution Form and the statement of emergency must be returned to the Division Superintendent no later than one hour prior to the first class being shown or one hour prior to the beginning of the auction.

- d. In any other situation other than what is listed above, the Division Superintendent may use his or her own discretion as to whether a substitute showman will be allowed.
- e. Once a person has been designated as an Exhibitor Substitution for an eligible showman, that is the only person who can show for that person.

ENTRY REQUIREMENTS

7. ***Entry Requirements/Deadline:*** The Show Office will provide entry forms to the club managers, Agricultural Science Teachers, and the Family & Consumer Science Teachers for all entries for the Nueces County Junior Livestock Show. Each club/chapter will designate an entry deadline date for the respective club/chapter at a time prior to November 1, 2011. All completed entry forms, summary forms, and receipt book must be turned in by the club manager, Agricultural Science Teachers, or the Family & Consumer Science Teachers to the Nueces County Junior Livestock Show Office no later than 5:00 PM Tuesday, November 1, 2011, or POSTMARKED on or before Tuesday, November 1, 2011.

LATE ENTRIES: Entries submitted to the NCJLS office after November 1, 2011, and ON/OR BEFORE December 1, 2011, will only be accepted with an additional \$200.00 late entry fee for EACH ITEM BEING ENTERED, in addition to the original entry fee(s) as specified in Rule #8 in the General Rules. ALL appeals for entries after December 1, 2011, will be accompanied by a \$100.00, non-refundable appeals fee considered by the NCJLS Board of Directors or the Executive Committee. Anyone permitted to show by Board approval after the December 1st deadline MUST pay a total of \$200.00 in late fee(s) and the original entry fee(s) as specified in Rule#8 in the General

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Rules. A late entry must be delivered in person to the Show Office by the individual participant or their representative, therefore, it is no longer the responsibility of the club manager, Agricultural Science teacher, or Family & Consumer Sciences teacher to turn in the entry.

The required entry forms, fees, all signatures, notary signatures, minor's release, and drug forms must be submitted with ALL entries whether on, before, or after November 1, 2011. ALL entry forms must have the exhibitor's Social Security number or the entry(s) or it will not be accepted.

Exhibitors may not change divisions or entries after the entry deadline. November 1, 2011.

8. **Entry Fees:** Entry fees will be as follows:

All Market Livestock Entries.....	\$ 20.00
Carcass Steers.....	10.00
Breeding Heifers (per entry).....	20.00
Single Fryer Rabbit Class (per entry).....	4.00
Breeding rabbits (per entry).....	4.00
Horses	
Validation.....	\$5.00/per Exhibitor
Class entry.....	\$10.00 per class
Additional Stock fee.....	\$2.00
Shop projects.....	15.00
Homemaking entries (per entry).....	2.00
Container fee	1.00
Livestock Judging Contest (per team).....	30.00
Individual	\$8.00
Queen's Contestant fee.....	\$25.00 banner fee &
.....	\$150.00 contestant binder fee



9. **Number of Entries:** Each exhibitor will be allowed to **exhibit** only one market animal in the show. The first animal presented for sifting is the entry. All animals must meet their respective division minimum weights in order to be eligible for resale price less applicable shrink and commission fees unless the carcass is condemned which will void any sale proceed going to the exhibitor who raised the animal.

- a. Each exhibitor will be allowed to ENTER multiple Market Divisions of the Livestock Show. The exhibitor must pay the required \$20.00 entry fee PER division. If the exhibitor enters multiple divisions they MUST complete the MARKET ANIMAL ENTRY DESIGNATION FORM and return to the NCJLS office, post marked or hand delivered by the **FIRST MONDAY FOLLOWING NCJLS** Rabbit Validation, designating what Division in which they will be participating. Each exhibitors is allowed **ONLY ONE** market project to arrive at the show.
- b. If the project designated becomes injured or unable to be exhibited after the deadline, the exhibitor must file an appeal. If approved by the NCJLS Board a project of a different division can be brought, providing an entry was paid for that division by the November 1st entry deadline.

(Failure to notify the NCJLS office of the division in which the exhibitor wishes to participate by the deadline WILL result in DISQUALIFICATION of ALL the exhibitor's market entries)

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- c. No limit exists relative to the number of breeding projects an exhibitor may exhibit as stated under the respective breeding division rules. Breeding animals are not permitted to sell in the auction. Breeding classes in all divisions, except the horse division will be awarded ribbons.
- 10. **Erroneous Entry:** Animals or exhibits that have been erroneously entered may be transferred to their proper class prior to judging, upon application to the Executive Committee, who will determine the matter upon its merits. If such classes have been judged, however, they will not be reopened.
- 11. **Livestock Judging Contest:** The Livestock Judging Committee shall have the right to select from the livestock on exhibit those animals needed for use in the Livestock Judging Contest to be held on Friday, January 20, 2012. Any exhibitor refusing to permit his livestock from being used will be prohibited from participating in the Auction or receiving a premium.

ETHICS.....

- 12. **Unethically Fitted Livestock/Foreign Substances:** The showing of any animal that has been administered any quantity of diuretic, unapproved growth stimulant or other unapproved medication, or that has not been properly withdrawn from approved drugs is prohibited. Unapproved is deemed to mean not approved by the Food and Drug Administration (FDA) and/or the U.S. Department of Agriculture (USDA) for slaughter animals. As a condition for participation in the Nueces County Junior Livestock Show, every exhibitor must agree to submit any animal entered by the exhibitor to inspection by a veterinarian appointed by the management or a show designee and agrees to have such animal submitted to any tests as may be designated and requested by the veterinarian or show designee.

The Nueces County Junior Livestock Show specifically reserves the right to have tissue, blood or urine laboratory analysis made on any animal entered for competition. The conclusions reached by the veterinarian as to whether such animal has been administered a diuretic, unapproved growth stimulant or other unapproved medication, or has not been properly withdrawn from approved drugs shall be final, without recourse against the Nueces County Junior Livestock Show or any of its officers.

An exhibitor of an animal producing an analysis with a quantity of diuretic, unapproved growth stimulant or any other unapproved medication will be subject to penalties including a minimum penalty of loss of the resale value of the animal withheld from their sale proceeds, forfeiture of any premium money, or a maximum penalty of permanent disbarment from participation in future shows. Penalties will be prescribed by the Nueces County Junior Livestock Show Board of Directors or it's duly appointed representatives.

- a. The showing of unethically fitted livestock of any ineligible age for exhibition in the class entered is prohib-

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ited. Unethical fitting is deemed to mean any physical or physiological attempt to alter the natural conformation, musculature or weight of an animal by use of injections or ingested material not conducive to the continued health of the animal or marketability of its carcass. Animals showing, in the opinion of the judge, signs of having been unethically fitted will be disqualified. Over-age animals will also be disqualified. No changes in the major color pattern of an animal by painting or dyeing will be allowed. No grooming material that allows color to come off of an animal will be allowed at the Nueces County Junior Livestock Show.

Any market animal that requires medication to be administered on the show grounds will be ineligible and removed by the exhibitor from the grounds.

As a condition for participation in the Nueces County Junior Livestock Show, every exhibitor must agree to submit any animal entered by the exhibitor to inspection by a veterinarian appointed by the management, and agrees to have such animal submitted to any tests as may be designated and requested by the veterinarian, and agrees that the conclusions reached by the veterinarian as to whether such animal is unethically fitted or over-age, shall be final, without recourse against the Nueces County Junior Livestock Show or any of its officers.

- b. The NCJLS is not responsible for the death or injury to an animal while under the care of the Association pending drug test results. In the event an animal dies while waiting for results of drug testing, the NCJLS will reimburse the buyer the resale value of the animal.
- c. Division Superintendent for market steers, lambs, goats and swine will assign a committee member to assist with drug testing for their respective division.

SIFTING and JUDGING.....

13. **Unruly Animals:** Any unruly animal will be disqualified and removed immediately from the showing and issued a red ribbon if the animal is declared unruly by the superintendent and the judge.

14. **Scales:**

- a. All divisions with the exception of the poultry and rabbit divisions will use digital scales to determine weights provided digital scales are available. If not, manual scales will be used.
- b. Animals not meeting the minimum and/or the maximum weight will automatically be reweighed immediately on the same scale. Animals weighing within the minimum and maximum weight will NOT be reweighed.

15. **Validation Check:**

- a. All market animals (steer, swine, lambs, goats) will be subject to having hair samples taken (for DNA testing) at validation and failure to comply with this will result in immediate disqualification.
- b. All Champions will be subject to hair DNA testing.

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16. **Sifting/Judging Instruction:** All sifting judges will be instructed by the administrating County Agriculture Agent on what determines the animal to be sifted. Only those things listed in the general and division rules are grounds for sifting. The judges will be given a written set of rules to go by from the administrating County Agricultural Agent.
- a. No superintendent, board member, or any other person connected with the Nueces County Junior Livestock Show, has the authority to tell the grader or judge how many blue ribbons that he may give. Instructions will be given to the sifters and judges that only high quality animals will be accepted. The top administrating County Agriculture Agent will instruct the judges.
17. **Judges and Sifters:** Competent judges are selected and their decisions shall be considered final.
- a. No judge will be allowed an assistant in the judging ring at any time except when necessary in directing and assisting the exhibitors in compliance with the directions given by the judge himself.
 - b. Judges will be permitted to judge two (2) consecutive years. All judges must be from outside Nueces County.
 - c. All individuals who are invited to judge in the Nueces County Junior Livestock Show will be required to sign an affidavit stating that he has not knowingly or willingly sold animals to exhibitors in Nueces County.
18. **Showmanship:** Showmanship competition will be divided into three (3) categories as follows:
Junior -- Ages 8-11 as of August 31, 2011
Intermediate – Ages 12-14 as of August 31, 2011
Senior – Ages 15-19 as of August 31, 2011
- Showmanship judges will select exhibitors who will come back into the arena for showmanship competition in all divisions except cattle, and rabbits. The final decision on showmanship winners will be made by the livestock judge. All showmanship call-back finalists will receive a recognition award.
- b. The show management will appoint a committee of two (2) showmanship judges who will select Junior, Intermediate and Senior showmanship finalists in all division except cattle, and rabbits. Finalists will be announced at the conclusion of each class. Those exhibitors selected shall return to the arena with the same animal shown during their respective class to compete for the Top Junior, Intermediate or Senior Showman to be selected by the Livestock Judge and will receive a belt buckle if sponsorship is available. Reserve showmen in each age category will also be selected and will receive a jacket.
 - c. Showmanship competition will be held immediately following the selection of the Grand and Reserve Grand Champion of each division except rabbit. Each exhibitor will be eligible for showmanship honors in one breeding event and/or one market animal show per year.

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19. **Red Ribbon/Sifted Projects:** Red Ribbon and Sifted market animals (beef cattle, swine, lambs and goats) can be sold at the resale price on request by the exhibitor. Animals not for resale must be removed from the show facilities immediately after judging/sifting. Red ribbon and sifted rabbits and poultry must be picked up by the exhibitor as there is no disposal of them.

Exhibitors of Red Ribbon or Sifted Projects who receive add-on contributions through the Show are required to write thank you letters to those supporters. (See General Rule #35). **All animals not making the minimum weight requirements at weigh-in will be issued a white ribbon and WILL NOT be eligible for add-on contributions.**

STALLS, ANIMAL CARE.....

20. **Show Hours:** During the show, the Fairgrounds will open at 6:00 AM and close at 10:00 PM or one hour after the last event. The premises will be cleared of all personnel and locked each night. A night watchman will be on duty during the night hours.
21. **Pen Assignments:** Pens and stalls will be grouped by clubs and chapters. Assignments will be given when the animal is checked in.
22. **Animal Care:** Water is available and wash racks are provided at the show premises. Each exhibitor will be responsible for feeding, watering and caring for his entry, which must be kept clean. The animals safe keeping is the responsibility of its exhibitor until delivered to the resale buyer.
23. **Stalls, Pens and Equipment:** Feed and equipment must be kept in an orderly manner. Stalls must be cleaned and refuse disposed of before 9:00 AM daily. Each Division Superintendent will be responsible for enforcing the policies set for each division.
24. **Bedding:** No hay will be allowed for bedding - only pine shaving or equivalent approved by General Superintendent will be allowed.
25. **No Pets:** No animals other than those on exhibition will be allowed in the Showbarn. No dogs with the exception of seeing-eye dogs will be allowed in the Showbarn.

CLUB NEATNESS COMPETITION

26. **Neatness Awards:** The award will be given to the Club/Chapter having the most attractive exhibit through out the show. Daily inspections made by a judging committee will determine which club/chapter in their judgement, has the most attractive and best cared for exhibit, considering the following:
- a. Orderliness and cleanliness of quarter, stalls, and animals.
 - b. Systematic and neat arrangement of feed and equipment.

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- c. Promptness in stalls being cleaned by 9:00 AM daily or before.
- d. Personal appearance and conduct of exhibitors.
- e. Compliance with all rules and regulations.

Neatness plaques will be awarded in the following divisions:

4-H Beef Cattle	FFA Beef Cattle
4-H Market Lambs	FFA Market Lambs
4-H Market Swine	FFA Market Swine
4-H Poultry	FFA Poultry
4-H Rabbits	FFA Rabbits
4-H Market Goats	FFA Market Goats

An Overall Sweepstakes Award will be given to the club or chapter winning The Neatness Award in the most divisions. The award for Overall Sweepstakes winner will be \$100.

Judging will begin Wednesday morning with the Poultry Show and end Saturday morning. The NCJLS Board of Directors will select the Neatness Judges. Judges will rank each club in the livestock divisions. Winners will be announced prior to the Auction Sale.

PREMIUM ANIMALS, AUCTION PROCEDURES.....

27. ***One Hour Rule/Premium Animals:*** An exhibitor has the option to retain his/her animal for future use. Exhibitors wanting to retain ownership of their animal must report to the division superintendent within one (1) hour after the conclusion of the Division's show to obtain the necessary release papers, except swine (see below) - The exhibitor may remove his/her animal any time after the release has been approved by the Division Superintendent. All animals must be out of the barn by 9:00 AM Sunday, January 22, 2012. Swine Division—One hour rule/Premium animals: All premium hogs MUST be removed from the barn Friday from 8:00 AM until 10:00 AM, WITH NO EXCEPTIONS after the release has been approved by the division superintendent. All auction sale swine must be removed from the barn between 8:00 AM and 9:00 AM on Sunday, January 22, 2012.

The owner(s) of the retained animal(s) are responsible for the loading and transportation of said animal(s). Exhibitors will be allowed to go through the auction sale, selling his/her ribbon only. No animal will be present in the auction ring. Exhibitors choosing to sell the ribbon only for a premium will not receive a resale value for the project.

28. ***Auction Sale:*** An Auction Sale will be held for those animals earning such privilege. To qualify for the Auction Sale, animals must have received a blue ribbon. Awards for all classes of market animals receiving blue ribbons shall consist of appropriate ribbons, plaques, and banners. The difference in the price received at the Auction Sale and that of the market price at the time of the auction will be considered the premium the exhibitor will have received for his efforts.

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29. **Auction Sale Order:** Auction Sale Order will be as follows:
- a. All Grand Champion market projects.
 - b. All Reserve Champion market projects.
 - c. All Blue Ribbon projects will be sold by species and placing.
 - d. The last item of the sale will be a quilt, if available, made and donated to the show.
 - e. Species will be sold on a rotating basis as follows:
 2012: Steers, Lambs, Swine, Broilers, Turkeys, Rabbits, Goats*
 2013: Goats, Steers, Lambs, Swine, Broilers, Turkeys, Rabbits*
 2014: Rabbits, Goats, Steers, Lambs, Swine, Broilers, Turkeys*
 2015: Turkeys, Rabbits, Goats, Steers, Lambs, Swine, Broilers*
 2016: Broilers, Turkeys, Rabbits, Goats, Steers, Lambs, Swine*
 2017: Swine, Broilers, Turkeys, Rabbits, Goats, Steers, Lambs*

*A portion of the Grand and Reserve Carcass steer – see carcass rules for specifics regarding auction sale.

The Scholarship Benefit Quilt: A scholarship benefit quilt will be made by the members of the C&T 4-H Club will be donated to the NCJLS to be the final item sold in the Auction Sale. The sale of the quilt will equally benefit the General Scholarship Fund and the Homemaking Sweepstakes Scholarship. No member of C&T 4-H Club will directly benefit from the sale of the quilt, unless that child is a future scholarship winner.

30. **Auction Prices:** No animal sold in the Auction Sale is to sell higher than the Grand Champion. The Reserve Champion will not be allowed to sell higher than the Grand Champion, and no other animal will be allowed to sell for more than the Reserve Champion.
- a. Grand and Reserve Champions in all market divisions MUST sell in the Auction. All grand and reserve champions terminal. All champions must go through the auction sale. Animals kept by the buyer will be delivered to a processing plant after being cleared by the drug test. The buyer will be responsible for the payment of the processing. All Grand and Reserve Grand Champions will be terminated and their termination will be witnessed by 2 or more show representatives.
 - b. Buyers have the option to retain animals for their own use. Buyers must designate on the bid sheet either to keep or to place animal on resale. Once designated, a buyer cannot change or reverse his/her bid sheet.
 - c. All animals designated for pick-up must be picked up by 9:00 AM on Sunday following the Auction Sale or the animal becomes property of the Nueces County Junior Livestock Show and is subject to shipment at the discretion of the Division Superintendent. Poultry projects must be off the grounds by 10:00 AM.
 - d. All market animals sold through the Auction Sale will be held by the show for shipment to the resale buyer, except for those retained by the buyers.

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31. **Resale:** The resale (market) price set prior to the sale will be a floor price and qualifying animals will sell for that price or above. All market animals sold in the auction and designated by buyer for resale will go to the resale buyer.
- a. All rabbits will be brought into the auction and sold alive.
 - b. Division Superintendent has the authority to permanently mark all animals placed on the resale list. Any exhibitor refusing to have his/her animal marked will be barred from the blue ribbon sale.
32. **Buyer Registration Fee:** Refer to Financial Policies Rule #1 (a-c), page 12.
33. **Add-Ons:** Add-ons will only be accepted for market animal projects that have checked-in at the Showbarn. Add-ons and billing changes must be made in writing at the auction and/or no later than five (5) working days following the auction sale day. Show management will not require thank you letters from exhibitors or provide public recognition for add-ons received after five (5) working days.
34. **Commission:** From each lot sold or monies added on there will be withheld a commission to be determined by the NCJLS Board and voted on at the March meeting. The percentage will be based on the need determined to meet NCJLS budget requirements. This number shall not exceed 9%. A shrinkage charge of three percent (3%) of the resale value will be charged to exhibitors on steers, lambs, swine, and goats. All premium animals will be exempt from the shrinkage charges.
- a. The Show Association will furnish a photographer to take pictures of all Grand and Reserve Champions.
 - b. The NCJLS Board of Directors will meet in March following the Show to set a date for check release. Checks will be released to Ag-Science Teachers, FCS Teachers, or 4-H Club Managers to be distributed to their respective members.
 - c. Commission on rider animals: A 10% or \$10.00, whichever is greater, will be withheld from "rider" payments.

THANK YOU LETTERS.....



35. **Thank You Letter Deadline - Fourth Monday in March.** All 4-H, FFA and FCCLA members are required to turn in their original thank you letter in an unsealed, addressed STAMPED envelope to their respective Club Manager, Ag Teacher or FCCLA leader on or before the fourth Tuesday in March. Club Managers, Ag Teachers or FCCLA Leaders may appoint a review committee from within their respective Club/Chapter. Each Club/Chapter will verify the number of letters and review letters to ensure they meet NCJLS Thank You letter guidelines. Club or Chapter Representative will provide the NCJLS Show Office with a list of exhibitors that have not turned in letters by 5:00 PM on the Friday following the deadline. After the letters have been reviewed by the club or chapter, each club or chapter will mail all letters. Any letter not turned in on or before the fourth Tuesday in March will be subject to

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late penalties. Thank you letters are required from all exhibitors of blue ribbon, red ribbon or sifted projects to all buyers, add-on supporters and sponsors of awards for all divisions. Information for writing thank you letters will be available to the Ag Science Teachers, Family & Consumer Science Teachers and 4-H Club Managers, who will be notified by the Show Office when they will be available.

Late Penalties: A 10% penalty will be deducted from the exhibitor's check for each week the letter is late and the exhibitor's check will be withheld an additional 30 days after the initial check release date.

Letter Guidelines: Thank you letters will be reviewed by a committee and MUST meet the following basic guidelines:

- a. All thank you letters must be on stationary or letter head. **Notebook paper, writing tablets, plain copy paper, and Thank You cards will not be accepted.** Lined stationary or computer generated letterhead with lines is acceptable. Exhibitors will be allowed to take pictures with the award; however, will not be allowed to keep the sponsored award until the appropriate letter has been submitted. The NCJLS show office will retain the sponsored awards until the thank you letter deadline of the Friday following the auction.
- b. All letters must be original and handwritten by the exhibitor to each donor and must be 3 paragraphs with 3 sentences in each paragraph for a minimum of 9 sentences. Letters that are similar to another exhibitors will be returned for revision.
- c. Letters must not be scanned, typed, or computer generated.
- d. Exhibitors must provide their letter(s) in unsealed stamped addressed envelopes. All envelopes must have **exhibitor's name that was used to enter the show** and return address on them.
- e. Letters NOT complying with the guidelines will be returned to the exhibitor for revision. Letters returned for revision must be back to the exhibitors club leader in five (5) working days or the exhibitor will be subject to the late penalties.

OTHER.....

36. **Executive Committee:** The President, Vice President, Secretary, Treasurer and the Immediate Past President of the NCJLS Board of Directors will serve as the Executive Committee. The Board conveys to it's Executive Committee the authority to enforce and interpret all rules and regulations and to make administrative decisions during the Show and at times when it is impossible for a quorum of the Board to be in attendance to act on emergency matters. Any three of the four members in attendance at a called meeting of the Executive Committee will constitute a quorum.
37. **Livestock Committee Meetings:** Each livestock committee will be required to meet prior to March 15th to evaluate the previous year's show. All committees will notify all 4-H clubs and schools when meetings are scheduled so that representatives from the organizations may attend. The committees will provide the NCJLS Board of Directors with

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a list of proposed rules changes and a list of proposed judges and sifters ranked in the order of the committee's preference by March 15th.

38. **Rule Changes:** Any changes proposed for any division must be presented in writing and signed, to the Board of Directors by March 15th. All rule changes approved by the Board must be sent to Extension Agents and Vocational Instructors no later than April 15th.
39. All entries must comply with current Rules and Regulation as set forth by the Texas Animal Health Commission, U.S.D.A., and the U.S. Food and Drug Administration that apply to livestock shows, fairs, and exhibitions. Non-complying animals will be sifted and possibly subject to penalties prescribed by the regulatory agencies.
40. No livestock trailers shall be parked at the Fairgrounds. Violators may be towed/removed at the owner's expense.
41. **Parking/ Permit Parking**
 - a. Parking on the show grounds (north parking lot) will be available on a first come basis with permits ONLY.
 - b. Permits may be purchased at a rate of \$15.00 per week, per vehicle. Permits may be purchased at the show office or at the check-in-gate.
 - c. Permits are required beginning the Wednesday of show week.
 - d. Parking will be in designated place **ONLY**. **Vehicles will be towed when parked in a NO PARKING ZONE at owner's expense.**
42. **Photographs:** Exhibitors agree to present their animal(s) at the request of show officials for official photographs. All photographs taken by the Official Photographer(s) become the property of the Nueces County Junior Livestock Show. Unofficial (i.e. personal) photographs may not be published without written approval of Management. Exhibitors wishing to purchase photographs must contact the Official Photographer.
43. **Personal Unethical Behavior** - The Executive Committee reserves the right to impose penalties to any exhibitor conducting themselves in an unprofessional or unethical manner. Penalties may range from a letter of reprimand to lifetime disbarment from participation from the NCJLS. This is zero tolerance policy and each incident will be reviewed individually.